

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
FONTANA RESORT & COUNTRY CLUB, INC.
HELD ON 26 MARCH 2021 AT 9:00 A.M.
(via videoconference)**

DIRECTORS PRESENT: MARY B. DE JESUS
WU SHUIQING (Simon)
CHEUNG WAI WA (Vera)
ENRICO P. QUIAMBAO
DAVID A. ANG

ALSO PRESENT: JUAN MIGUEL VICTOR C. DE LA FUENTE
JOHN HENLEY C. GODINEZ

I. CALL TO ORDER

In compliance with *SEC Memorandum Circular No. 6, Series of 2020*, the Special Meeting of the Board of Directors was conducted via video/teleconference. The Corporate Secretary, Atty. Juan Miguel Victor C. De La Fuente (“**Atty. De la Fuente**”), gave a roll call, after which the attending members each stated, for the record, their full names and locations. All the members confirmed that they could completely and clearly see and/or hear one another and that they received the agenda and all the materials for the meeting. The aforementioned also disclosed their location and the specific type of device, which they were using for said teleconference.

Thereafter, Atty. De La Fuente reminded everyone to identify themselves before speaking.

The Chairperson, Ms. Mary B. De Jesus called the meeting to order and presided over the same. Atty. De la Fuente recorded the minutes thereof.

II. CERTIFICATION OF QUORUM

The Chairperson of the Meeting inquired with the Secretary of the Meeting whether a quorum existed. Since all of the Directors were present, the Secretary of the Meeting certified as to the existence of a quorum for the valid conduct of business.

III. COMPLIANCE WITH SEC MC-3-2021 – SCHEDULE AND PROCEDURE FOR THE FILING OF ANNUAL FINANCIAL STATEMENTS, GENERAL INFORMATION SHEET AND OTHER COVERED REPORTS

Pursuant to SEC Memorandum Circular No. 3, the Chairman informed the Board of the need to comply with the schedule and procedure for the filing of Annual Financial Statements, General Information Sheet and other covered reports and designate authorized filer of the Corporation in relation thereto. Upon motion duly made and seconded, the Board resolved as follows:

Resolution No. 01-2021-Mar26
(Authorized Filer for Securities and Exchange Commission)

“THAT, during the organizational meeting by the Board of Directors/Trustees of the Corporation held last **26 March 2021**, where a quorum was present and acted all throughout, the Board of Directors/Trustees, by unanimous vote, resolved and approved to designate **Ms. IMELDA L. MENESES**, Paralegal, with email address at **chk2@zglaw.com**, to represent the corporation and act for it in the submission of reportorial requirements with the SEC through Online Submission Tool (OST).”


IV. ADJOURNMENT

Thereafter, there being no other business to discuss, the board meeting was adjourned at 10:00 A.M.

Certified Correct:


JUAN MIGUEL VICTOR C. DE LA FUENTE
Corporate Secretary


Minutes Read and Approved:


MARY B. DE JESUS
Chairman of the Board


WU SHUIQING (Simon)
President & Director


CHEUNG WAI WA (Vera)
Director


ENRICO P. QUIAMBAO
Independent Director


DAVID A. ANG
Independent Director